



August 15, 2018

*See back

PSYCHOLOGICAL TECHNICIAN LICENSE RENEWAL NOTICE - FISCAL YEAR 2019

Please read carefully.

Dear Licensee:

Your License Renewal / Continuing Education Fee of **\$180.00** for FY'2019 is due and payable no later than October 15, 2018.

Your \$180.00 Renewal Fee may be paid by check, Money Order, or Cashier's Check. Please submit your completed & signed Psychological Technician License Renewal Notice, Fee, and proof of completion of annual C.E. requirements to the Board Office at its new address, above, no later than October 15, 2018 to avoid a Lapse in licensure*.

REQUIRED INFORMATION: *The following questions must be answered. If your answer to any item is "Yes", please attach an explanation. Do not report closed investigations where no probable cause was established.*

✓ Below: YES NO

Are you currently under investigation or is disciplinary action pending against you by the psychology board or other licensing authority in any state, territory, or province, or regulation board, or professional organization, or association?		
In the past five (5) years, have you had, or do you now have, a physical, medical, or mental health problem(s) that may impair, or may have impaired, your ability to provide safe care to clients?		
In the past twelve (12) months, have you entered into a consent agreement or similar agreement or reached an agreement to sign a consent order with any state territory, or province, or regulation board, or professional organization or association, or surrendered your license, certification, or membership as a result of ethical and/ or legal charges?		
Have you been arrested for, been charged with, been convicted of, entered a plea of guilty to, entered a plea of nolo contendere or no contest for, receive deferred prosecution or adjudication for, had judgement withheld for, received pre-trial diversion for, or pleaded not guilty by reason of insanity or mental defect to any crime other than a minor traffic violation in any state, territory, province, or country**?		
Have you attended, been recommended to attend, or been ordered to participate in an intervention, treatment, or rehabilitation program by any health care facility, professional association, regulatory or law enforcement agency, or any other type of governmental agency or board due to real or suspected impairment or incapacity?		
In the past five (5) years, have you abused alcohol, drugs***, and/ or chemical substances or received treatment or been recommended for treatment for dependency to alcohol, drugs***, and/ or any other chemical substances?		
Have you ever been placed on a state, provincial, and/ or federal abuse registry?		
Have you been administratively discharged by any branch of the armed services with any characterization of service other than "Honorable", and/ or court martialled?		

CONTACT INFORMATION: *Complete information is required.*

Name:		License Number:
Last 4 of SS#: XXX – XX –	Email Address:	
Do you practice under another name? If so, list:		
Mailing Address		Work/Practice Address
<i>STREET:</i>		<i>STREET:</i>
<i>SUITE / UNIT / APT:</i>		<i>SUITE / UNIT / APT:</i>
<i>CITY, STATE, ZIP CODE:</i>		<i>CITY, STATE, ZIP CODE:</i>
<i>PHONE:</i>		<i>PHONE:</i>

CERTIFICATION: ✓ *and Sign & Date below. Renewals received in the Board Office after October 15 are delinquent and the license will Lapse. Late penalties apply to reinstate a Lapsed license. Non-Renewals will expire on October 15, 2018.*

RENEW for FY 2018-2019

DO NOT RENEW for FY 2018-2019

SIGNED _____

DATE _____

<i>Office Use Only</i>			
Citizen _____	Immigration Status _____	Fee Paid _____	Date _____

Please be advised:

* Failure to meet and submit all License Renewal requirements by October 15 shall result in a **Lapse** in licensure. Lapsed Status **prohibits a licensee from continuing to practice** unless working in an exempt setting. A postmark of October 15 **will not substitute for receipt in the Board Office**. A Lapsed license may be renewed / reinstated after October 15 upon submission of all delinquent requirements and payment of the late penalty. Late penalties increase by twenty dollars (\$20.00) for each month, or fraction thereof, that Renewal is late.

After a period of two (2) years, a Lapsed license will expire and shall be ineligible for renewal / reinstatement and submission of a new Application shall be required in order to potentially establish licensure in Alabama once again. Please note that licensure requirements and qualifications are subject to change. Applications are reviewed according to statutes governing qualifying educational and training experience and competency requirements in place at the time the Application is submitted ***even if the applicant held a license issued by the Alabama Board of Examiners in Psychology at any time in the past.***

A licensee may designate his or her license as **Inactive** at any time before the annual renewal date of October 15. Please contact the Board Office to request the Inactive Status application form. Fees apply. Inactive Status revokes privileges associated with licensure. An individual holding an Inactive license **shall not practice as a psychological technician or use the title “Licensed Psychological Technician”**. Inactive Status does not negate the Board’s jurisdiction over any period of active licensure.

** A crime related to driving while impaired or under the influence of any substance is not a ***“minor traffic violation”***.

*** “Drugs” are classified as any chemical substance ***whether legal or illegal, prescribed or un-authorized.***

Renewal Fees may be paid by check, Money Order, or Cashier’s Check; the Board does not accept Credit or Debit Card payments. Please make check, Money Order, or Cashier’s Check payable to: **Alabama Board of Examiners in Psychology**.

Please notify the Board Office of any changes to contact information during the licensure year.

Misrepresentation on any part of this form may be grounds for disciplinary action by the Board.